

CITY OF ALBERT LEA, MINNESOTA

Department of City Engineer

APPLICATION FOR PERMIT FOR INSTALLATION OF UTILITIES IN PUBLIC RIGHT OF WAY

Street \_\_\_\_\_
T.H. \_\_\_\_\_
Permit \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Applicant Address: \_\_\_\_\_

Applicant Phone # : \_\_\_\_\_ Applicant Email Address: \_\_\_\_\_

Name of Party or Organization Performing Work: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

1. Nature of Work: \_\_\_\_\_

Type of Surface to be Disturbed: Roadway (describe) \_\_\_\_\_

Other Surface (describe) \_\_\_\_\_

2. Location: Street \_\_\_\_\_ (Trunk Highway)

From: \_\_\_\_\_ To: \_\_\_\_\_

in accordance with the sketch or construction plan attached.

3. Size and Kind of Pipe or Conduit: \_\_\_\_\_ Depth from Surface: \_\_\_\_\_

4. Method of Installation or Construction: Open Trench [ ] Boring [ ] Jacking [ ]

Number and Size of Excavations (if other than open trench): \_\_\_\_\_

5. Work to Start On or After: \_\_\_\_\_

6. Surface to be Replaced by: Contractor [ ] City [ ]

7. Approximate Time Necessary to Complete Work: \_\_\_\_\_

8. Will Detouring of Traffic be Necessary?: \_\_\_\_\_ If Necessary to Detour Traffic, describe rerouting \_\_\_\_\_

9. Length of Time Street will be Closed: \_\_\_\_\_

I/We, the undersigned, herewith accept the terms and conditions of the regulations of the City Engineer and agree to fully comply therewith to the satisfaction of the City Engineer.

Dated: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Dated: \_\_\_\_\_ Contractor's Signature \_\_\_\_\_

In consideration of his/their agreement to comply in all respects with the regulations of the City Engineer covering such operations, permission is hereby granted for the work to be done as described in the above application and in accordance with Special Provisions as hereby stated:

It is expressly understood that this permit is conditioned upon replacement or restoration of the surface to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of Minnesota Highway Department on any work involving a Trunk Highway.

Dated: \_\_\_\_\_ Authorized by: \_\_\_\_\_

City Engineer

REGULATIONS

NOTE: This application form is to be used for installation of all underground installations except City owned utilities and sewer or water service connections to the main.

GENERAL

- 1. If the City shall make any improvements or change on all or part of its R/W upon, over, under, or along the streets, then and in every case the Applicant herein named shall after notice from the City or its authorized agents proceed to alter, change, vacate or remove from R/W said works necessary to conform with said changes without cost whatsoever to the City.
2. The Applicant shall assume all liability for, and save the City, its agents and employees, harmless from any and all claims for damages, actions, or causes of action arising out of the work to be done herein and the continuing uses by the Applicant, including but not limited to the placing, construction, reconstructing, maintaining and using of said utility under this Application and Permit.
3. ROW should be cleaned up after work is completed.
4. No work shall be done which will create a nuisance.
5. After work on a project is completed, said persons doing such work must notify the City Engineer that such work has been completed and is ready for final inspection.
6. A certified check or deposit may be required to insure proper restoration of surfaces and to cover payment for any damage to street or public property.

SAFETY

- 1. Flags, flares, and barricades shall be erected to protect traffic and persons.
2. Traffic to be allowed to pass and to be protected at all times.
(A) If it is not possible to allow traffic to pass, a suitable detour must be provided and signed by the Applicant.
3. Barricades to be erected in a manner which will provide suitable visibility in all directions.
4. If blasting is necessary, precautions must be exercised.
5. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.

ROADWAY, SIDEWALK, AND BOULEVARD REPLACEMENT

- 1. Installation of pipe under concrete or high type bituminous pavements to be done by jacking or boring unless trenching is specifically permitted in the Special Provision of the Permit.
2. All backfilling must be placed in layers and thoroughly tamped and material must be flush and even with the surface when finally in place.
3. All surfaces shall be restored to original conditions.
4. If settlement occurs or excavation caves in so that replaced materials settle at any time, or if roadway surface deteriorates or fails to serve as well as the original surface within a period of 3 years after the completion of this project, it shall be repaired and replaced again by the applicant.

INSPECTOR'S REPORT

Work Started \_\_\_\_\_ Work Completed \_\_\_\_\_

Contractor (ditching) \_\_\_\_\_ Superintendent or Foreman \_\_\_\_\_

Contractor (resurfacing) \_\_\_\_\_ Superintendent or Foreman \_\_\_\_\_

Roadway Surface Replaced \_\_\_\_\_ Base \_\_\_\_\_ Surface \_\_\_\_\_

Comments: